



**GUJARAT TECHNOLOGICAL UNIVERSITY**  
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી  
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

GTU/TechFest-2019/9278

Date: 26.12.2018

## **CIRCULAR**

### **GTU-TechFest-2019**

**Subject:** Inviting Expression of Interest for Host TechFest-2019 at Zone Level.

GTU TechFest is an annual summit and technical carnival of GTU. Central Fest summons all the unconventional and ingenious engineers to celebrate their freshness in technical fest. Not just a fiesta of engineering know-hows, but a platform to ignite and foster ideas dug deep inside bright brains across the widely spread boundaries of the University throughout Gujarat, to showcase their talent, skill set, management and technological creativity. TechFest is part of our efforts to harness the resources to bring out hidden talents of students.

To propel the University closer to its goal of "Skill development and identification" across the State University is organising TechFest fifth time in a row, this will not only bring out the best available in students but will also help the host institute by development institutionalized events and activities to address Technical Innovative ideas. The synergic effect combined efforts by University and affiliated institutes will bring out the most results for our students.

**Gujarat Technological University invites you to host the "TechFest-2019" to make a significant impact toward achieving the goal as envisioned for technical education in state, as well as be a leader in shifting the technical education in state toward a culture of innovation and sustainability.**

Please fill in few primary data in the links proved below

Link: <https://goo.gl/forms/oI6S83DNpiV828fh2>

**After filling the data above, take print of it, get signed and stamped by Principal/Director and send us a scanned copy at: [gtutechfest@gtu.edu.in](mailto:gtutechfest@gtu.edu.in) on or before 05/01/2019.**

Soon a meeting may be scheduled at University, to finalise the host institutes and if required, the institutes showing interest to host TechFest will be invited to discuss in meeting. Please go through the following documents (TechFest Concept Note, Guidelines and EoI data) regarding further information on GTU TechFest-2019

s/d

Registrar (I/C)

**Winners of: ICT Enabled University Award E-India - 2009 Manthan Award - 2009**

2nd Floor, ACPC Building, L.D. College of Engineering Campus, Navrangpura, Ahmedabad, (Gujarat) India - 380 015.  
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**TechFest - The Concept**

**Techfest** is the annual science and technology festival of Gujarat Technological University. It also refers to the independent body of students from affiliated colleges, who organize this event along with many other social initiatives and outreach programs around the year. Techfest is known for hosting a variety of events that include competitions, exhibitions, lectures as well as workshops.

Started in 2014 with the aim of providing a platform for the Indian student community to develop and showcase their technical prowess, it has now grown into State's Largest Science and Technology Festival with a footfall of 1 lakhs in its latest edition. The activities culminate in a grand three-day festival event in the campus of various host institutes at all five zones of Gujarat of which attracts people from all over the Country, including students, academia, corporates and the general public.

Techfest is an entirely student-organized event. The core committee has various members: one Overall Coordinator at the helm and various managers who overlook all the aspects and activities of Techfest. A team of over **100 Coordinators and Organizers** along with **400+ College ambassadors** their respective managers work in sync to execute and implement the activities of the festival. Each Manager has a portfolio assigned to him which can be broadly categorized into two sections - administration and events. The administrative portfolios primarily include tasks like accounts, infrastructure, marketing, hospitality, publicity and media along with helping with the events. The events portfolios include responsibility for each of the numerous happenings and initiatives taken by Techfest each year. Each manager then has his own team of coordinators and organizers. The coordinators and organizers help the manager in looking into the finer details of the department and ensuring that ideas of the team are executed smoothly.

Competitions serve as the backbone of Techfest by fulfilling its motto of spreading Science and Technology. Techfest 2018 Competitions saw a total participation of over 25,000 from various parts of the Country. With participation from more than various states, this segment has evolved to become a tremendous stage for student exchange among various part of state/country. Young enthusiasts from all over the state/country come together at this magnificent platform to prove their mettle at the vanguard of technical competitions. Competitions of Techfest, covers various genres under this segment like Mechanical under **Hydraulic Arm, Junkyard Wars**, Automobile under **All-Terrain-Vehicle (ATV) Competition**, Coding under **Cryptohunt**, Robotics under **Robo Puzzle** and **Death Race**, Structural Engineering under **Breakup Bridge**, Management under **Biz Quiz** and the list continues. And Competition like Industrial Sodhyatra, IDP Expo, Product Realization, Patent Clinic, Design Demo Day for innovative ideas and start-ups aspirants. Competitions have been instrumental in encouraging students to innovate and work in the technical field. Following list only some of the key features of TechFest

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- Gathering of ignited minds: Participation of students from maximum institutes: Students from multiple colleges will participate in events hosted at Zone level Host
- For the students by the students: Student conveners from all institute level festivals will be involved right from conceptualization to execution
- Improve the quality of central program/event: Along with final rounds of regional events, some new activities will be hosted only at central level
- Central Fest will have to be inclusive: Multiple institutes will also take ownership in managing the central program for better synergy, impact & sustainability
- Sector/Domain agnostic: Activities at all layers will not only be from engineering domain but from all streams of the University including Management, Pharmacy and other domains too.
- Key goal: It will be an annual program to give a platform to showcase, celebrate and support Creativity, Innovation & Entrepreneurial endeavours of students of GTU
- Long term core competency building: By making decentralization of the fest, GTU wish that as many possible institutes will specialize in particular domain of interest/program and host similar set of programs for next 3-5 years based on their core committee.

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**General Guidelines For Hosting Zonal GTU Techfest 2019\***

- Registration process and registration fees collection will be handled by GTU (Online)/Offline at host institute. The Registration fees will be Rs. 50/- per student per GTU TechFest event and will be collected through GTU SBI Collect portal. The student's registration details of GTU TechFest events will be provided to the host institute prior to event date.
- All students from respective zone can register at their zonal host institute only. However, students other than GTU affiliated institutes can be registered at any Zonal TechFest.
- GTU will provide the Certificates for the following -
  - Certificate of Participation to each participant.
  - Certificate to Winners
  - Certificate of Appreciation to the GTU- TechFest Organizing Team.
- GTU will provide t-shirt design and host institute is required to print according to GTU norms.
- Data of participants, Winners & organizing Team should be submitted to GTU with their name, Enrolment no., institute name, email, mobile no. and event detail in soft & hard copy. Each event manager should maintain sign sheet of participants and zone institute should submit a copy of it to GTU.
- The Zonal Host can collect sponsorship in the form of renting stalls and putting banners at the TechFest. Stall rental price will be decided and managed by host institute. Sponsorship amount will be collected by host institute and utilize the same for this year TechFest purpose only. Institute has to submit bills with indicating that TDS is deducted or not.
- 70% of the all over approved budget for GTU TechFest event to particular host institute will be given in advance and remaining amount will be given only after submission of CA certified UC documents and other.
- Host institute have to submit CA certified Utilization Certificate (UC) for the amount given by GTU for GTU TechFest along with other relevant bill/documents. Fees of C.A. will not be reimbursed by GTU. All accounts related to TechFest should be submitted to GTU with all original bills within 10 days after completion of TechFest in host institute. The institutes if fail to do so appropriate penalty will be imposed by University.
- This being a GTU event, it is extremely important to maintain good quality and decorum in every aspect of GTU TechFest.
- All types of banners and posters related to GTU TechFest event must be titled with common name, i.e. GTU TechFest-2019 with logo of GTU and have to be approved by GTU officials before printing. The host institute's name & logo and sponsor's name and logo should not be highlighted bigger than that of GTU Name & Logo.
- Host institute has to send the student committee detail, tentative list of Judges (Min 10 years of experience or relevant experience)
- Host institute are informed to make expenses within the budget limits given by GTU and any expenses made beyond the approved budget will not be reimbursed by GTU. Additional expenses will have to be borne by host institute or managed by sponsorship amount.

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- For making expenses, following purchase procedure needs to be followed which is approved for GTU TechFest only –

No.	Price of Single Item (in Rs.)	Procedure to be followed
1.	0 – 10,000	Direct purchase without quotation
2.	10,000 – 1,00,000	Market inquiry with minimum three Quotation
3.	Above 1,00,000	Open Tender

- On the day of the event, one monitoring committee will be formed by University and will monitor and give overall report for each zonal and central TechFest.
- In case of any dispute, decision of TechFest core committee will be considered final and binding to all concerned.

*\*These guidelines are for informative purpose only and are subject to change*

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